

MINUTES

May 3rd, 2024

1:30 P.M.

**Special Board Meeting-Zoom Video Conference
NDPISB**

1. Chairman Mike Wetsch called the Zoom special meeting to order at about 1:32 p.m. Board members present: Mike Wetsch, Randy Ziegler, Ernie Thurman, and Steven Lundin. Board members absent: Justin Blinsky and Jason Nelson. Others present: Executive Director John J. Shorey III and CeCe Malaterre with Securitas Security Services USA, Inc.
2. Executive Director John Shorey advised Board Members that Board Legal Counsel Chris Redmann was not in attendance, so if they needed legal advice on any agenda items, they should table it for a future meeting where Chris would be in attendance. John also reminded the Board Members if they needed to refer to any of the applicants' criminal history records information that would need to be done in an executive session. John advised any information provided by applicants in their application could be discussed in the open session of the meeting.
3. Steve made a motion to approve Mara Porter's application. Ernie seconded. A roll call vote was taken, and it was unanimous to approve the motion.
4. Randy made a motion to approve Brandon Neiss's application. Steve seconded. A roll call vote was taken, and it was unanimous to approve the motion.
5. John summarized the three recent applications with three different agencies for registration for Jermaine Harris. John advised there was one active application with Securitas Security Services USA, Inc. before the Board.
6. Randy made a motion to approve Christopher Bailey's application. Ernie seconded. A roll call vote was taken, and it was unanimous to approve the motion.
7. John provided an update with the Personal Defense Center's application for Armed First Responder in School or Ambulance or Firefighter Crew Training Program-Certified Training Course. John advised he has completed his internal review of each of the instructor applications and there were no issues identified. John advised three instructors who had deficiencies with the insurance, and he was working with Ernie Thurman and Nicolas Couture to rectify those issues. Randy asked what the insurance requirements were, and John summarized the requirements and noted they were the same as is required for licensure as a security provider or private investigator. John advised initially Personal Defense Center had provided documentation of a general liability insurance that was going to cover all instructors and they were working on obtaining one E&O policy to cover all instructors. John advised the applicants advised him that was cost prohibitive for them, so they were now going the route of getting individual insurance coverage for each instructor. John asked Ernie if that was correct, and he affirmed it was.
8. John advised he still has one more form to develop for the Armed First Responder program for Board review and approval and that was a course roster. John advised he did not have that completed and should have it completed for Board review by the next meeting.
9. John provided an update of the work that had been completed to date with application procedures and policy. John advised this process started when Monte Rogneby was still the Board legal counsel and that he and Monte had difficulty coming up with a framework on how the Board handles applications. John advised that work was handed off to Chris Redmann when he became the Board's legal counsel. John advised he and Chris had a couple of in-person meetings to work on this and John forwarded out to Board members two different emails with the work that he and Chris had done. The most recent email was an Executive Director Application Approval Matrix. John advised he was not happy with the matrix as he would come back to it after a while and would have a hard time following what they were trying to accomplish. John stated he felt if he was having those issues the industry and applicants would also have issues. John advised he wanted the Board members to use this as a starting point. John advised the overall goal is for the Board to provide a framework of which applications it wanted to come to the full Board versus applications they wanted to delegate authority to the executive director to approve or deny.

John suggested to the Board members to work on their own and come back with their individual ideas at the next meeting. John advised a sticking point for him was how the Board wanted to handle non-disclosure and that would dictate how the applications were handled. Board members in general liked the matrix and asked John where he was getting confused. John advised the misdemeanor side of the matrix he felt needed additional work, and some areas were convoluted. There was discussion on disqualifying offenses and times frames of those offenses needing to go before the full Board. The consensus of the Board was that disclosed disqualifying misdemeanor offenses that were older than five years could be delegated to be approved by the executive director. There was then discussion by the Board on disclosed disqualifying misdemeanor marijuana convictions within the five-year lookback period. The consensus of the Board was that disclosed disqualifying misdemeanor offenses that were three years or older could be delegated to be approved by the executive director. John advised he would take the Board discussion from this meeting and incorporate it into the matrix and work with Chris on other changes and come back to the Board with those changes for further discussion.

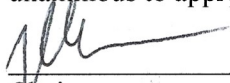
10. Randy made a motion to approve the minutes from the 3-27-2024 special meeting. Ernie seconded. A roll call vote was taken, and it was unanimous to approve the motion.

11. A motion was made by Ernie to close the meeting for an executive session for closed or confidential records (44-04-19.2(1)) concerning agenda items 3 and 4. Seconded by Randy. A roll call vote was taken, and it was unanimous to go into executive session. The executive session began at 2:01 P.M. and was attended by Mike Wetsch, Ernie Thurman, Randy Ziegler, Steven Lundin, and Executive Director John J. Shorey III. The executive session adjourned at 2:10 P.M. The public was invited back for the open session of the meeting.

12. Ernie made a motion to approve Joel Hutmacher's application. Randy seconded. A roll call vote was taken, and it was unanimous to approve the motion.

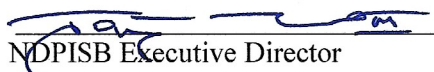
13. Steve made a motion to issue a notice of intent to deny for Jermaine Harris' application based on N.D.C.C. 43-30-12(1) and N.D.A.C. 93-02-03-05(2) regarding two previous applications submitted (Allied Universal Security Services and Sentry Security, Inc.) and N.D.A.C. 93-02-02.1-01(5) regarding the disclosed arrest/incident to question # 16 on the page 1 application form for the current Securitas Security Services USA, Inc. application. Randy Seconded. A roll call vote was taken, and it was unanimous to approve the motion.

14. Ernie made a motion to adjourn the meeting. Randy seconded. A roll call vote was taken, and it was unanimous to approve the motion. The meeting was adjourned at about 2:13 P.M.



Chairman

6/4/24
Date



NDPI SB Executive Director

5-30-2024
Date