

MINUTES
December 2, 2021
11:00 A.M.
Special Board Meeting-Zoom Video Conference
NDPISB

1. Chairman Mike Wetsch called the Zoom special meeting to order at 11:01 A.M. Board members present: Mike Wetsch, Justin Blinsky, Steve Lundin, Jason Nelson, and Ernie Thurman. Board members absent: Randy Ziegler. Others present: Executive Director John J. Shorey III and Board Legal Counsel Chris Redmann.
2. John summarized Eugene Farstad's application. Jason made a motion to approve Eugene Farstad's application. Ernie seconded. A roll call vote was taken, and it was unanimous to approve the motion.
3. John summarized James Elfman's application. Justin made a motion to approve James Elfman's application. Jason seconded. A roll call vote was taken, and it was unanimous to approve the motion.
4. John Stated he was backlogged with minutes and did not have any ready for the Board to review at this time.
5. Jason made nominations to keep the Officers the same: Mike Wetsch as Chairman, Randy Ziegler as Vice-Chairman, and Ernie Thurman as Treasurer. Justin seconded the nominations. A roll call vote was taken, and it was unanimous to keep the Officers the same.
6. John advised he was backlogged with the financials and that tracks with the budget for 2022. John advised the intention was the Board was going to need to call a special meeting before the end of 2021 to approve a budget and the financial report would be addressed at that time. John advised he and Ernie would be working on a budget between now and then.
7. John advised he was backlogged with the list of licenses and registrations issued and renewed for ratification by the Board. John advised he has a working list in an excel spreadsheet and once he is caught up with filing would be able to complete that list for Board consideration.
8. John advised based on previous Board direction he posted a job posting on ND Job Service yesterday for an administrative assistant. John advised he posted it on the Board's website also. John stated he was not hopeful with the current job market, but that he needed assistance with clearing the backlog. John advised he and Mike also talked about the previously approved internship program for the Board, if the Board was unable to fill the administrative assistant position, he and Mike would investigate if there was any interest in it.
9. John provided an update with the administrative rules and outlined some additional changes that were implemented and his communication with ND BCI on the administrative rules. Ernie made a motion to approve the administrative rules as presented and to direct John and Chris to start the administrative rules process. Justin seconded. A roll call vote was taken, and it was unanimous to approve the motion.
10. John advised that he and Chris have had some preliminary discussions on the application procedures and policies. John advised they were waiting for some information to come over from the Vogel Law Firm. John advised he and Chris were going to make the administrative rules the priority right now and then would move on to this issue after that. John advised he and Chris would be coming back to the Board looking for direction on this issue for a framework of what application they wanted to review and those they wanted the Executive Director to approve. John advised it was a complex issue with many nuances that needed to be hammered out.
11. John advised the backlogged from 2020 was still ongoing and affecting other areas of Board operations. John advised he was making some progress, but it was slow with everything going on and coming into the Board's Office. John commented hopefully they could hire someone to come in and assist him with clearing the backlog.

12. The scheduling Board meetings for 2022 were discussed. The following dates were proposed: 2-15-22, 5-17-22, 8-16-22, and 11-29-22. The following dates were scheduled for 2022: 2-15-22 at 9:00 A.M. via Zoom, 5-25-22 at 10:00 AM hybrid Zoom and in-person at Sanford Officers Training Center 201 14th St NW, Mandan, ND, 8-26-22 at 9:00 A.M. via Zoom, and 11-29-22 at 9:00 A.M. via Zoom.

13. Ernie made a motion to adjourn the meeting. Randy seconded. A roll call vote was taken, and it was unanimous to approve the motion. The meeting was adjourned at 11:30 A.M.



Chairman

6-20-23
Date



NDPI SB Executive Director

6-8-23
Date