

MINUTES
December 6, 2019
12:00 p.m.
ND PISB Board Meeting-Sanford Officers Training Center
Mandan, ND

1. Chairman Mike Wetsch called the meeting to order at 12:03 p.m. Board members present: Mike Wetsch, Ernie Thurman, Randy Ziegler, and Dale Maixner. Board members absent Jason Nelson & Justin Blinsky. Others present: Executive Director John J. Shorey III, Board Legal Counsel Monte Rogneby, Brandon Potts with Bismarck-Mandan Security, Inc., Attorney Peter Hankla, Jeff Balentine, and Duane Anderson.
2. Attorney Peter Hankla, Jeff Balentine, and Duane Anderson spoke to the Board about security arrangements surrounding Norsk Hostfest. Peter advised Norsk Hostfest utilizes volunteers from the US Airforce to provide some security duties. Peter advised they also utilize licensed security personnel for some services. Peter advised the "First Shirts Association" organizes the volunteers. Peter advised the "First Officers Group" is given a payment for the volunteers. Jeff advised there are four Ward County Sheriff's Deputies on-site supplemented by Ward County Sheriff's Office Reserves. Monte suggested letting him and John review and research the issue and they would come back to the Board with their results. Monte stated he would be in contact with Peter and keep them in the loop.
3. Election of Officers. John stated typically the November Board meeting is when the Board conducts election of officers. John stated he didn't know if the Board needed to do them again since election of officers happened at the last meeting. The Board advised they did not and to go forward with what was decided at the last meeting.
4. Minutes were reviewed from the August 30, 2019 regular Board meeting and the September 27, 2019 special Board meeting. Dale Maixner made a motion to approve the minutes. Seconded by Ernie. M/S/C.
5. Board Treasurer Ernie Thurman gave the financial report. Ernie advised as of October 31, 2019 the Board had total assets of \$101,143.02. Ernie advised the profit and loss for the month of October 2019 was -\$18,971.24. Randy made a motion to approve the financial report. Dale seconded. M/S/C.
6. 2020 Budget. John and Ernie requested additional time to work on the 2020 budget with the Board calling a special meeting prior to the end of the year to review and approve the budget. The Board agreed.
7. John summarized the draft audit that was completed for the years 2017-2018 by Overmoe & Nelson, LDT. Randy made a motion to approve the audit. Dale seconded. M/S/C.
8. John stated the Board's office lease was up and a new lease needed to be entered. Ernie made a motion to enter the lease and for the Chairman to sign it at \$275.00 per month. Dale seconded. M/S/C.
9. John summarized licensed private investigator Richard Berg's late license renewal with unlicensed activity violation. John explained the protocols for renewals and late renewals. The Board reviewed Mr. Berg's written explanation. Ernie made a motion to issue a letter of reprimand to be placed in Mr. Berg's file. Randy seconded. M/S/C.

10. John and Monte summarized SB2306 regarding military spouses. Monte advised Justin Hagel issued a memo on the matter and he would get that to Board members.
11. John provided Board members with information regarding the FARB Forum January 23-26, 2020 in Colorado Springs, CO. John requested that the Board approve him to attend it. John provided the Board members with a cost estimate and John advised he would want to drive there. Ernie made the motion for John to attend the FARB Forum and CRT Training along with covering expenses with John driving. Randy seconded. M/S/C.
12. John advised information was forward to him about the NRA School Shield Assessor Training program. John thought the Board may want some Board members to attend this training. John stated the program needed a law enforcement sponsor and a school to conduct the training. John stated Randy with Bismarck PD and Justin with Jamestown PD expressed interest in sponsoring it. The Board directed John to provide the information to Randy and Justin and see about one or both sponsoring the training.
13. John talked about the issues this renewal season with the new requirement of corporate officers renewing. John advised the Board had received renewals for individuals not on file as corporate officers and have failed to receive several corporate officer renewals. John stated he was looking for direction from the Board on how they wanted to handle these situations. John stated his suggestion was for them to give him some flexibility to get the individuals/agencies into compliance and for the next year to act if there are issues. The Board directed John to handle them as he suggested this year.
14. Emmanuel Ezech Security Experience Equivalency Documentation update. John stated he had taken a number of phone calls from Mr. Ezech and received two 10-99's that Mr. Ezech faxed to the Board. John stated Mr. Ezech had called him the morning of the Board meeting and that he was out of the country, but that the 10-99's were for an employer that he moon lighted as a security officer for. John stated Mr. Ezech stated this was a different employer and Mr. Ezech estimated he worked 2000-2500 hours as a security officer for them. John stated Mr. Ezech stated the company listed on the 10-99's, A.S.C. Counseling, was still operating. John stated Mr. Ezech also provided the telephone numbers for the two individuals that had previously provided notarized documents. Monte advised it is the applicant's burden to provide proof of previous experience and training. The Board advised John to inform Mr. Ezech that he needed to provide more information than he has provided.
15. Randy provided information regarding HB 1332 and provided Board members with draft administrative rules the committee with DPI he is a part of developed. John stated the next step would be for the Board to schedule a special meeting for the full Board to draft administrative rules regarding the training program. Monte stated he would circulate what they had already worked on regarding the administrative rules.
16. Monte provided an update with Eagle Eye Security Systems. Monte stated he recently sent them a letter and would report back at the next meeting.
17. Monte provided an update with the Lincoln Brower stipulation. Monte stated a letter was sent to Mr. Brower. John stated he had talked with Mr. Brower also.
18. Monte provided an update on Nocturnal Resources, the information received from an open records request to the Fargo Dome, and Monte's communication with Attorney Joel Fremstad. Monte advised he would follow-up with Mr. Fremstad.

19. John provided an update on the Matthew Beauchene potential unlicensed private investigator activity matter. The Board directed John to utilize a process server to attempt to serve Mr. Beauchene with a letter.
20. John advised he had nothing to report on the licensing exams and study guide committee as it had not met yet.
21. The Board meetings for 2020 were set for February 18th, May 19th, August 18th, and November 17th.
22. Employee reviews. John stated he talked with Mary Swanson and she was requesting a \$1.00 per hour increase. John advised he was requesting a \$5,000 per year raise which would bring him to \$60,000 per year. John offered to step-out of the meeting to allow the Board to talk about his and Mary's requests. The Board requested John to step-out of the meeting which he did voluntarily. The Board had John step back into the meeting. Mike stated the consensus of the Board that everything was great, and that John was doing a good job. Ernie made a motion to give John a \$5,000 per year raise effective January 1st, 2020. Dale seconded. M/S/C. John talked in support of giving Mary a \$1.00 per hour raise. Randy made a motion to increase Mary's per hour rate \$1.00 effective January 1st, 2020. Ernie seconded. M/S/C. John wanted direction from the Board on how to implement the Board Internship Program. John suggested that the Board allow him and the Chairman to implement the program and the Board agreed.
23. John advised the Board had some issues with the desktop computer and C-RAM, who did the work on the computer, suggested the Board use Carbonite as the program to back up the two Board computers versus Idrive, which the Board currently uses. Dale made a motion for the Board to purchase Carbonite for the Board's two computers. Dale seconded. M/S/C.
24. A motion was made by Ernie to close the meeting for an executive session for attorney consultation (concerning Jon Jacobson-701 Investigations and TigerSwan). Seconded by Randy. A roll call vote was taken, and it was unanimous to go into executive session. The executive session began at 1:40 p.m. The executive session adjourned at 1:56 p.m. The public was invited back for the open session of the meeting.
25. Ernie Thurman made a motion to adjourn the meeting. Second by Dale Maixner. M/S/C. Meeting adjourned at 1:57 p.m.



Chairman

2/18/2020
Date



NDPLSB Executive Director

2/18/2020
Date