

MINUTES

May 21, 2019

9:00 a.m.

ND PISB Board Meeting-Sanford Officers Training Center Mandan, ND

1. Chairman Mike Stensrud called the meeting to order at 9:04 a.m. Board members present: Mike Stensrud, Ernie Thurman, Nancy Miller (via telephone), Mike Wetsch and Randy Ziegler. Board members absent: None. Others present: Executive Director John J. Shorey III, Board Legal Counsel Monte Rogneby, Jon Jacobson with 701 Investigations, Charles Woock, Carl Page and Heiei Dolan with G4S Secure Solutions, Charles Farrington with Rochester Armored Car, and later Paul Hammers.
2. Minutes were reviewed from the March 8, 2019 meeting. Ernie Thurman made a motion to approve the minutes. Seconded by Mike Wetsch. M/S/C.
3. Board Treasurer Ernie Thurman gave the financial report. Ernie stated the gross profit for April 2019 was \$9,606.07 and total expenses were \$8,421.08 leaving a net income of \$1,184.99. Ernie stated the total assets were \$82,943.65. Ernie stated the total in saving and checking was \$97,110.67 leaving the total liability and equity at \$82,943.65. Ernie commented everything looked good. Mike Wetsch made a motion to approve the financial report. Nancy Miller seconded. M/S/C.
4. John advised Rory Schuh and Shalimar Schaefer with Securitas Security had proposed changes to the Security Trainer requirements they wanted to present to the Board. John advised he requested them to put their proposed changes in writing, which had been provided to Board members. Rory and Shalimar spoke about their proposed changes which included changes to the requirements of a commissioned security officer and the addition of language that a license holder be able to determine if an individual possess the knowledge, skills, and ability to provide security training. Rory and Shalimar talked about a specific individual they were trying to get certified as a Security Trainer. Mike Stensrud asked if they were asking for a rule change. Rory said they were. Monte spoke about the administrative rules process and the equivalency wording found in the current administrative rules. Monte and Mike Stensrud suggested they have the individual apply based on equivalency and it would be reviewed by the executive committee.
5. John provided an update on the matters involving NHS Security, Rochester Armored Car, Third Shore Investigations, and B&C Security. John advised the stipulations on those matters were finalized and the Board had received associated payments for those stipulations.
6. John provided information on HB 1332. Charles Woock and Paul Hammers talked about their involvement with, and thoughts on, HB 1332. Nancy commented she believed the first step would be to clarify legislative intent with the wording that applies to the Board and having a dialogue with Department of Public Instruction. Nancy stated she was going to have to leave the call soon. Monte stated initially the Board should protect its jurisdiction and decide itself on how to interpret the wording that applies to the Board in HB 1332. Nancy left the call at 9:43 a.m. Mike Stensrud asked John to reach out to DPI and report back to the Board. Monte advised he would issue a letter opinion on the matter.
7. John provided an update with G4S Secure Solutions. Mr. Carl Page, G4S Secure Solution's license holder, and Heidi Dolan, G4S Office Manager, were in attendance. Carl advised he and G4S's legal counsel had reviewed the amended stipulation and they will agree to it. Heidi advised they would have

their part of the stipulation signed and a check by Friday. Heidi advised they are hiring an operations manager and that all G4S operations in North Dakota will fall under G4S's Minneapolis's office.

8. Monte provided an update with Eagle Eye Security Systems. Monte stated a letter was sent out, or it was sitting on his desk to be signed, to follow up and ask for additional information as to unlicensed activity.
9. Monte provided an update on Jade Presents. Monte advised an open records request was sent to the Fargo Dome and he was awaiting a response.
10. Monte provided an update on Armored Knights and Trevor Millikan. Monte advised a letter was sent to them.
11. Monte and John provided an update with the Russell Security Company II, Inc. unregistered employee violation and advised the letter of reprimand had been completed and sent out.
12. Monte provided an update with Hartman Security Resources. Monte stated Mr. Hartman was sent a letter and yesterday afternoon Mr. Hartman visited with Monte's assistant. Monte stated he needs to follow up with Mr. Hartman. Monte advised Mr. Hartman has responded to the letter that was sent.
13. John provided an update on the potential unlicensed private investigation activity of Matthew Beauchene. John advised a mailing address was developed from a license holder and a letter was sent to that address and the tracking shows it was delivered. John advised the Board has not received a response. John advised he would report back to the Board at the next meeting if a response was received.
14. John provided an update with the licensing exams and study guides committee. John stated he had nothing to report and the committee would potentially try to call a special meeting and report back at the next meeting.
15. John advised after coming on as Executive Director license holder Steve Kilde with 10-Code, LLC had sent him an email about the appearance (laminated) of the Board's pocket cards. John stated Jon Jacobson brought the same issue to his attention. John stated some preliminary research on ID card machines and software had been done. Jon Jacobson commented on the appearance on the Board's current issued pocket cards and that they look homemade. Jon Jacobson showed the Board different states ID cards. John talked about the current Board's pocket cards and the process to make them. Ernie made a motion for the Board to purchase an ID Card machine and software under \$5000.00, to now require all applicants to provide photos, and to implement it on cards issued with a 9-30-2020 expiration date. Mike Wetsch seconded. M/S/C.
16. John stated Mike Wetsch asked him why he wasn't a public notary for the purpose of Board business. Mike Stensrud stated he thought John should be a notary. Mike Wetsch made a motion for John to become a notary. Ernie Thurman seconded. M/S/C.
17. John advised the Board had a stipulation with Lincoln Brower and part of that stipulation was for Mr. Brower to complete training. John said the Board has not received notice or proof that Mr. Brower has completed the training. The Board directed Monte to send a letter to Mr. Brower about the issue.

18. John provided an update with the audit. John stated he compiled the information for the auditor and overnighted it to the auditor yesterday.
19. Mike Stensrud advised he was retiring from the Board on June 1st, 2019 and retiring from Bismarck-Mandan Security, Inc. Mike stated he had sent notice to the Governor's Office. John provided Mike Stensrud with a plaque on behalf of the Board for his many years of service.
20. Mike Stensrud advised the Board was going to take a ten-minute break and then would be going into executive session for three items: Leighton Security update, TigerSwan update, and the complaint against Jon Jacobson-701 Investigations. Jon Jacobson stated he would like to know what the complaint against him was, as this was the first time he was hearing about it. Monte told Mr. Jacobson to let the Board discuss it in executive session and afterward's they would be able to give him some more direction.
21. A motion was made by Randy Ziegler to close the meeting for an executive session for attorney consultation concerning 701 Investigations, TigerSwan, and Leighton Security. Seconded by Ernie Thurman. A roll call vote was taken, and it was unanimous. The executive session began at 10:41 a.m. The executive session adjourned at 10:53 a.m. The public was invited back for the open session of the meeting.
22. Ernie made a motion to approve the stipulation with Leighton Security Services, Inc and Kevin Mayberry. Mike Wetsch seconded. M/S/C.
23. Monte informed Jon Jacobson that the Board had received a complaint from Brandi Koffler and Aaron Skyberg. Monte advised Mr. Jacobson that he will be provided with what the Board had received, and the Board will ask Mr. Jacobson to provide a written response. Monte said the Board would then figure out, what if anything the Board was going to do. Mr. Jacobson said because it was part of an ongoing criminal case, he was not going to make any comments.
24. The next Board meeting is scheduled for August 20, 2019 at 9:00 a.m. at the Sanford Officers Training Center in Mandan, ND.
25. Mike Stensrud had a question about the number of Board members required and the number of members required to have a meeting and make decisions. Monte advised he would check into and report back.
26. Mike Wetsch made a motion to adjourn the meeting. Second by Ernie Thurman. M/S/C. Meeting adjourned at 10:59 a.m.


Chairman

8/30/19
Date


NDPISB Executive Director

8/30/19
Date