

MINUTES
February 20, 2018
11:00 a.m.
Board Meeting-Sanford Officers Training Center
Mandan, ND


1. Chairman Mike Stensrud called the meeting to order at 11:02 a.m. Board members present: Ernie Thurman, Mike Stensrud, Nancy Miller, Randy Ziegler, and Mike Wetsch. Board members absent: Rick Schuh. Others present: Executive Director John J. Shorey III, Board legal counsel Monte Rogneby and Lincoln Brower, Rochester Armored Car.
2. The minutes were reviewed from previous meetings dated 11-28-17, 12-5-17, 12-20-17, and 1-23-18. Ernie Thurman made the motion to approve all the minutes. Seconded by Mike Wetsch. M/S/C.
3. John Shorey provided an update on the Lincoln Brower violation. John said at the last meeting the Board accepted the terms of the stipulation. John advised the stipulation has been signed by both Lincoln and the Board. John advised the only outstanding issue was that per the stipulation by February 15th the Board was to have received a payment of \$1000 from Lincoln and the Board had not received it yet. Lincoln Brower said he had mailed the payment on February 13th. John said as part of the stipulation Lincoln wished to address the board regarding the underlying factual basis of the Board's complaint. Lincoln provided each Board member with documents and addressed the Board. Lincoln said there was an underlying issue in regards to him making a formal complaint against a fellow Rochester Armored car employee, who was the person who made that complaint against him to the Board. Lincoln said he reported "a malfeasants" of a truck being 2 tons overweight and it was done maliciously over a prank being pulled on someone at Bank of North Dakota. Lincoln said the schedule was changed to put him on that that truck that particular day. Lincoln stated he has civil discourse over that person if it comes to it. Lincoln provided the Board with the circumstances that lead him to not be present for the qualification. Monte informed Lincoln the Board was only concerned with the violation that occurred, and not the circumstances that lead him not to be present for the qualification. Lincoln stated he took issue with the Board including his Security Trainer designation in the complaint. Lincoln went on to say that he was aware of violations with security officers working without their registration card and he hasn't been able to do his job as a Security Trainer. Monte asked Lincoln if the Board should investigate Rochester Armored Car for violations. Lincoln stated there are issues there that maybe need to be addressed. Monte told Lincoln if he filed a complaint with the Board it would be investigated. Chairman Stensrud told Lincoln if he had information on violations to provide that to the Board via the Executive Director. Lincoln said he may very well be contacting the Executive Director in the future.
4. Mike Stensrud provided an update with the Administrative Assistant Hiring Committee. Mike stated the position was posted and the Board received 12 to 14 applications. Mike said the committee was narrowing down the applicants to four to interview hopefully

sometime the next week. Mike Stensrud asked Randy if the interviews could be conducted at the Bismarck Police Department. Randy said they could.

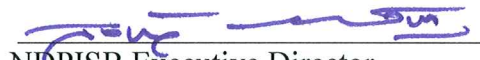
5. John provided an update with the GSSC and NHS Security violations. John advised the stipulations have been signed by all parties and fees have been received on both matters. John said GSSC had named their compliance monitor who was approved by Chairman Stensrud and himself.
6. John provided the Board with an update on Advance Security and William Gordon. John stated stipulations and letters were both mailed and emailed to Advance Security and William Gordon. Monte stated Advance Security's General Counsel had contacted him and there is a conflict as Monte has represented Advance Security in front of the Board in the past. Monte stated he left Advance Security with options of having Justin Hagel handle the matter with Monte not being involved or the Board using a different attorney outside of the Vogel Law Firm. Monte stated he would follow up with Advance Security.
7. Monte and John provided an update with the Administrative Rules. Monte advised the process was moving forward.
8. Monte advised the Attorney General's Office declined to pursue criminal charges against Kyle Thompson and Frost Kennels. Monte advised that the Attorney General's Office is prosecuting Richard Anderson for Providing Private Security without a license, a Class B Misdemeanor, that is pending.
9. John summarized the unregistered employee violations with J-N-T Security regarding Nathan Fillback and Norris Pearson, Jr. John stated there was information that both individuals were working without proper registration. John stated letters were sent to Howard Johnston, license holder of J-N-T Security, inquiring about the individuals. John stated the Board has not received responses to the letters sent from J-N-T Security as of the Board meeting. There was Board discussion on what the next steps should be. Monte stated the Board needed to know more information, and the first step would be to send a letter to J-N-T Security requesting additional information. Monte advised a subpoena could be issued also.
10. Monte advised the Board received an anonymous complaint letter addressed to the Attorney General alleging the special meeting held on 1-23-18 was not listed on the Secretary of State's website and that was a violation of the open meeting rules. Monte advised he and John thought the notice was done correctly and the letter was incorrect. Monte advised the letter was forwarded to the ND Attorney General's Office who advised they do not accept anonymous complaints, so they were not doing anything further with the complaint. Monte advised the issue was done as far as he was concerned.
11. John provided with the Board with an update with the B & C Security investigation that was being conducting by Russel Hons. John advised the investigation was on-going and that Russel had been in contact with him with updates.

12. Monte provided the Board with an update on Per Mar Security. Monte advised he had received a signed stipulation and check for the amount of \$4,216.00 from Per Mar. The terms of the stipulation are that Per Mar pay a fine of \$1000 for being an unlicensed agency and a fine of \$500 per unregistered employee for a total of \$3,500 in fines, reimburse the Board for its costs and fees in the amount of \$760, and Per Mar shall be on probation for two years if it becomes licensed as a private security agency in North Dakota. Monte advised Chairman Mike Stensrud needed to sign the stipulation and the matter would be settled.
13. John advised he had received a letter from Steve Johnson in reference to him providing accounting services to the Board. John stated Steve had been providing accounting services to the Board for free for about 20 years. John said Steve comes into the Board's office twice a month to complete payroll and is available for questions regarding the Board's financials. John said, per Steve's letter, he is requesting \$500 a month to continue providing accounting services. Nancy made a motion to enter into an agreement with Steve Johnson for accounting services at \$500 per month for a 6-month period starting March 1st, 2018. Mike Wetsch seconded. M/S/C.
14. Office Update: John advised the Board's Office got new paint and carpet and the Board signed a two-year lease negotiated for \$275 per month for the Office and adjoining storage area. John advised this was agreed upon by the Executive Committee.
15. Board Meeting Locations for 2018. The Board agreed to hold the remaining 2018 regular meetings at the Sanford Officers Training Center in Mandan, ND.
16. John reminded the Board the Administrative Rule Hearing is on March 15, 2018 at 10:00 A.M. at the Bismarck Airport Meeting Room.
17. The next meeting is scheduled for May 15, 2018 at 11:00 a.m. at the Sanford Officers Training Center in Mandan, ND.
18. Nancy Miller provided the financial report. As of January 31, 2018, the Board had total assets of \$138,484.08. There was \$121,529.70 in CDs and \$27,649.98 in checking. In December of 2017 the old checking account was closed. For the month ending January 31, 2018 the Board had a total income of \$3,795.14, total expenses of \$11,975.98 for a net loss of \$8,180.84. Nancy stated she has requested that John send her year-to-date and year-to-year comparisons when he sends the monthly financials information to her. Randy Ziegler made a motion to approve the financial report. Ernie Thurman seconded. M/S/C.
19. A motion was made by Ernie Thurman to close the meeting for an executive session for attorney-client consultation concerning TigerSwan and Leighton Security. Mike Wetsch seconded. A roll call vote was taken and it was unanimous. The executive session began at 12:40 p.m. The executive session adjourned at 1:12 p.m. The general public was invited back for the open session of the meeting.

19. Randy Ziegler made the motion to adjourn the meeting. Seconded by Ernie Thurman. M/S/C. The meeting adjourned at 1:14 p.m.


Chairman

5/15/18
Date


NDPISB Executive Director

5/15/18
Date