MINUTES
June 11, 2026
10:00 A.M.
Special Board Meeting-Zoom Video Conference
NDPISB

1. Chairman Mike Wetsch called the Zoom special meeting to order 10:00 a.m. Board mèmbers present: Mike Wetsch, Randy Ziegler, Kevin Fisher, Justin Blinsky, and Ernie Thurman. Board members absent: Steven Lundin. Others present: Executive Director John J. Shorey III.

2. Isisah Jernigan application. John summarized the application. A motion was made by Justin to close the meeting for an executive session for Closed or Confidential Records (44-04-19.2(1)) for Isisah Jernigan application. Kevin seconded. A roll call vote was taken, and it was unanimous to go into executive session. The executive session began at 10:06 A.M. and was attended by: Mike Wetsch, Ernie Thurman, John Shorey, Kevin Fisher, Justin Blinsky and Randy Ziegler. The executive session adjourned at 10:19 A.M. The public was invited back for the open session of the meeting. Randy requested that John request from the applicant more of an explanation regarding their "Yes' answer to question # 16 on their application.

3. Performance Audit: A) Recommendations Action Items, B) Other Matters Action Items. John stated he had forwarded out to Board members a draft of policies and procedures for incomplete applications. John stated it was for Board member review and input and that Chris Redmann would also need to review it for legal proposes. John stated an ongoing question was renewal applications that come in towards the deadline of September 30th and how late fees and lapsed licenses would be handled based on now keeping incomplete applications and not sending them back for correction. John asked if any Board members had any imput on the draft policies and procedures for incomplete applications. Justin stated that he thought if the applications were post marked by September 30th the Board needed to give a grace period. Justin suggested that it be put into the policy that the Executive Director will work with and notify renewal applicants of incomplete applications within 30 days of September 30th. John stated based on discussion that might be a good line that if an application is post marked by September 30 and received incomplete the Board will deem that in compliance and work with applicants to make that complete and anything post marked after September 30 would be considered a late applicant. Randy stated he agreed and stated that if there was any additional work due to applicant error that a fee needed to be assessed. Justin stated he thought a fee should be assessed for incomplete applications outside of late renewal applications and noted the amount of time those take. John stated he didn't think there was a mechanism to assess fees for incomplete applications for renewal applications. There was Board discussion that the industry was taking advantage of submitting incomplete applications and that needed to change. The Board directed John to discuss with Chirs about what could be done to address submission of incomplete applications. The Board also directed John to build into the draft policy about once an applicant has notified of an incomplete application they had 5 days to make the application complete. John stated Steve Lundin notified him he wasn't going to be at the meeting so there was no update from Steve on the action items he was delegated, which were internal controls based on the green book and complaint procedures. John stated he would touch base Steve on where he was with those. John stated he previously sent out where Chris and he had left off with the approval matrix. John stated he had sent to Board members four matrixes that expanded on the initial matrix and clarified the issues he was having with the one that Chris and him came up with. John summarized the felony charge or arrest matrix. The consensus of the Board was that they were fine with that matrix as presented. John summarized the felony conviction matrix. The consensus of the Board was to remove the rehabilitation questions box on the disclosed, outside of 5 years, disqualifying offense pipeline and replace with "To Board". John summarized the misdemeanor charge of arrest matrix.
The consensus of the Board was that they were fine with that matrix as presented. John summarized the misdemeanor conviction matrix. Justin stated he would like false information and integrity issue convictions to come before the Board. The consensus of the Board was to remove the "discretionary

approval box" on the disclosed, disqualifying offense, outside of 5 years, pipeline; and off of the outside of 5 years have one pipeline with single conviction-discretionary approval and another pipeline off the outside of 5 years multiple disqualifying offenses-to board. The consensus of the Board was to add the following offenses to ones that need to go before the Board as: false information to law enforcement, hindering law enforcement, perjury, false report to law enforcement, and integrity type offenses. The Board also suggested that the disqualifying offenses be listed on the matrix. John stated he would make the changes and provide them to Chris for legal review.

4. Public Comments. No members of the public were attending the meeting.

5. Ernie made a motion to adjourn the meeting. Kevin seconded. A roll call vote was taken, and it was unanimous to approve the motion. The meeting was adjourned at 10:49 A.M.

Michael Wetsch
Michael Wetsch (Sep 17, 2020 11:36:04 CDT)
Chairman

Sept 17, 202
Date

NDPISB Executive Director

9/17/2020
Date

Final Special Meeting Minutes 6-11-2026

Final Audit Report 2026-09-17

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