MINUTES
July 29, 2025
10:00 A.M.
Special Board Meeting-Zoom Video Conference
NDPISB

1. Chairman Mike Wetsch called the Zoom special meeting to order at 10:01 a.m. Board members present: Mike Wetsch, Ernie Thurman, Justin Blinsky, Kevin Fisher and Steve Lundin. Board members absent: Randy Ziegler. Others present: Executive Director John J. Shorey III, Board Legal Counsel Chris Redmann, Scott Williams with Pro Dog Security, LLC DBA Red River Security, and Cece Malaterre with Securitas Security
2. New Board Member Kevin Fisher introduced himself to the Board. Kevin stated he has been a licensed private investigator since 2013, before that from 2006 on, he worked exclusively for law firms in criminal defense, trial lawyers; as an investigator operating under their law license.
3. HB 1045 Fees: John stated the Board had two bills before the legislature and summarized that HB 1045 provided for two new classifications of fees for online training and non-licensed. John stated the language for both was may not exceed sixty dollars with the non-licensed officers also having language for a late fee not to exceed twenty dollars. John stated HB 1045 was submitted in tandem with SB 2051, both with the intention of going into the administrative rules and setting those fees. John stated SB 2051 was changed to set the fees in the Century Code and remove the language of may establish by rule. John stated SB 2051 was set on an emergency basis and that is in Century Code currently. John stated HB 1045 will go into effect August 1 and the question is does the verbiage as stated allow the Board to charge a fee up to sixty dollars and the late fee, since the Board no longer has the language about the administrative rules. Chris stated his interpretation was that the Board can via motion set fees up to the statutory ceiling. John advised HB 1045 established new fees. John stated if the Board wanted to mirror the fee for corporate officers as a registered individual that would be $45 for renewal and $15 for late fees. John stated he thought that would be appropriate because it was analogous to registration. John stated for the online training the Board had not processed an application yet, but the Board would need to review those applications with more time being spent on them, versus a regular registration. Steve made a motion to set the fees for non-live remote training application for the 2025 season at $60.00 and the corporate officers at $45.00 with a late fee up to $15.00. Justin seconded. A roll call vote was taken, and it was unanimous to approve the motion.
4. Robert Williams Application. Steve stated he had been out of ND for the better part of a month so had not seen the CHRI for the applicant. Steve stated unless the rest of the Board members have seen the CHRI and have enough to make a vote on application, otherwise they could go into executive session, so John could provide the summary of what the CHRI showed. Justin stated he had not seen the CHRI so he would prefer to go into executive session as well.
5. A motion was made by Justin to close the meeting for an executive session for Attorney Consultation (44-04-19.1(2)) and/or Closed or Confidential Records (44-04-19.2(1)) for Jermaine Harris Application and Robert Williams application. Ernie seconded. A roll call vote was taken, and it was unanimous to go into executive session. John told the members of the public if they leave the meeting and immediately rejoin it, it will put them in a waiting room, and when the Board came out of executive session, he could have them rejoin the meeting. Scott Williams did not leave the meeting. John asked Scott if he was able to hear him. There was no response from Scott. Chris stated they issued adequate notice and asked if John could remove

Scott Williams from the meeting. John stated it looked like he could put Scott Willaims into a waiting room. The executive session began at 10:20 A.M. and was attended by: Justin Blinsky, Mike Wetsch, Ernie Thurman, John Shorey, Kevin Fisher, Chris Redmann, and Steve Lundin. The executive session adjourned at 10:33 A.M. The public was invited back for the open session of the meeting.

6. Robert Williams Application. Steve made a motion to approve the application. Steve commented the motion was based on the lack of any criminal history since 2017 and it appears everything else has been dealt with on the criminal justice system prior to that. Kevin seconded. A roll call vote was taken, and it was unanimous to approve the motion.

7. 2025 Renewal application procedures. John stated the Board needed to open the 2025 renewal season. John stated the Board is currently undergoing the performance audit and he has had discussions with the auditor about the renewal process. John started the normal procedure with an incomplete renewal application is that the Board receives it, a cover letter is completed, anything that's incomplete is highlighted, and that is sent back and the applicant has the obligation to turn that back around and submit it post marked by September 30th to avoid late fees and non-licensed activity. John stated borne out the discussions with the auditor there was discussion on separating the invoicing and the actual processing of the application. John stated the suggestion that came out was, instead of returning the applications and fees, that once the Board receives an incomplete renewal application the Board invoices it and works with the applicant via email to rectify the application. John stated as far as the fees if there was overpayment was concerned that a refund would be issued or if there was an underpayment an invoice would be sent. John stated he didn't necessarily have a problem with this, but practical application, as an example, if there was an influx of applications close to the renewal deadline, normal circumstances would be to turn those around quickly. John asked under this new procedure how the Board would handle incomplete applications and not being licensed if it goes past the September 30th deadline. John gave an example of receiving an influx of applications on September 27, he is not able to review them all, the Board deposits the checks, and when he is able to review it on October 2nd, finds an applicant is incomplete, he makes notification to an applicant, the applicant doesn't know they submitted an incomplete application. John said the question becomes how the Board assesses late fees and if it looks at those cases as unlicensed activity. John stated those issues don't need to be figured out now, but before the close of the renewal season. John stated that it was pointed out to him that it was maybe more of a legal question and that he didn't have a chance to talk with Chris about it yet. Chris stated he could talk offline with John as well but didn't see that this held the Board back from collecting more fees. John stated this was also tied into the other agenda items regarding the 2025 renewal season. John stated his suggestion was to open the renewal season on August 1st to capture the fees from HB 1045. John stated that the draft 2025 renewal application form was sent to Board members and it was revamped to try and cut down on the number of incomplete applications. John stated some of the changes were also born out of discussions with the auditor. John stated the third thing would be how to handle incomplete application, and if the Board is going to immediately invoice and deposit the money, and the Board will work with applicants via email to rectify any incomplete applications, and the Board can have discussions after the renewal season is open about the issue of incomplete applications close to the September 30th deadline. Mike asked about how many incomplete applications are received by the Board. John stated he would not be able to give an estimate as he does not track them, but more than just a few. Justin stated until the Board can afford an online program the Board is going to continue to deal with

incomplete applications. Justin stated he wouldn't have a problem opening up the renewal season on August 1 and at the next meeting having a discussion on handling late fees and optional unlicensed activity. Justin made a motion for the Board to open the 2025 renewal season August 1, once the Board receives applications the fees will be deposited, and the Executive Director work with applicants on incomplete applications. Ernie seconded. A roll call vote was taken, and it was unanimous to approve the motion. John stated he could work with the Chairman on the draft letter and renewal application to finalize if the Board is fine with that. There were no objections from the Board.

8. ND PISB Administrative Assistant Position/Temporary Board Staff Position. John stated in the interest of time for a couple of Board members, this is something he would come back to the Board in August with more information on.

9. Justin made a motion to adjourn the meeting. Kevin seconded. A roll call vote was taken, and it was unanimous to approve the motion. The meeting was adjourned at about 10:49 A.M.

Chairman — Date: 2/26/26

ND PISB Executive Director — Date: 02/26/2026