


**MINUTES**  
**December 30, 2022**  
**11:00 A.M.**  
**ND PISB Board Meeting-Zoom Video Conference**  
**NDPISB**

1. Chairman Mike Wetsch called the meeting to order at 11:00 a.m. Board members present: Mike Wetsch, Justin Blinsky, Steve Lundin, Jason Nelson, and Randy Ziegler. Board member absent: Ernie Thurman. Others present: Executive Director John J. Shorey III and Board Legal Counsel Chris Redmann.
2. Samantha Pazdernik Application. Jason made a motion to approve the application. Randy seconded. A roll call vote was taken, and it was unanimous to approve the motion.
3. Election of Officers. Jason made a motion for the Officers to stay the same. Mike-Chairman, Randy Vice-Chairman, and Ernie Treasurer. Justin seconded. A roll call vote was taken, and it was unanimous to approve the motion.
4. Minutes. Randy made a motion to approve the 12-30-2021 minutes as presented. Justin seconded. A roll call vote was taken, and it was unanimous to approve the motion.
5. Financial Report: John advised due to the backlog he did not have a financial report to provide.
6. 2023 Budget: John stated he had talked with Ernie and until they get caught up with the backlog and the books, they didn't think it would be prudent to make a budget until those are caught up. John stated he had also talked with the Chairman about this. John stated he and Ernie were going to meet in January and look at the financials and go from there.
7. Ratification of Licenses and Registrations issued and renewed: John stated he did not have the list due to the backlog. John stated as he was making his way through the backlog he was adding to the list. John stated once the backlog was cleared, that list would come before the Board.
8. Administrative Rules Update: John stated the administrative rules went into effect October 1 and are listed on the Board's website. John stated he has updated the Board's website as well. John stated new application forms would need to be developed for both online training and the armed first responder training. John stated the application forms also segways into the agenda item Application Procedures and Policy Update and that he would like to see the application changes made all together and not piece by piece.
9. Application Procedures and Policy Update: John stated that he and Chris have met twice and they were working on a framework on how the Board screens applications with the goal of limiting the amount of application that goes to the full Board for review. John asked the Board for ideas to include while working on that framework. Chris talked about the work John and he had done to date. Randy stated he would like to limit the amount of application that comes before the Board. Jason and Mike agreed to streamline the process. Justin commented about failure to disclose where the charges and/or arrests were recent versus many years ago and the need to try screen those at the Executive Director level.
10. Backlog Update: John stated he was keeping the Chairman informed of the backlog and doing his best to try and clear it. John stated he had also talked with two Board members local to Bismarck, Steve and Ernie, about coming into the Board office and helping with backlogged items. John stated the documents issue over the summer and fall exacerbated the backlog.
11. ND BCI CHRI Audit Update: John stated he would be working on a written policy for the Board regarding CHRI.
12. Ernst & Young LLP, Clarity on Exemption for Recovery of Unclaimed Property: John Shorey & Chris Redmann: John stated it looked like Chris and he needed to do some more work on this issue.
13. Schedule Meetings for 2023: The proposed dates were February 28, May 30, August 29, November 28. There was discussion on starting times for the Board meetings and 11:00 A.M. was suggested.

14. Jason made a motion to adjourn the meeting. Randy seconded. A roll call vote was taken, and it was unanimous to approve the motion. The meeting was adjourned at 11:22 A.M.

  
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Chairman

2/26/20  
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Date

  
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NIOPISB Executive Director

2/26/20  
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Date